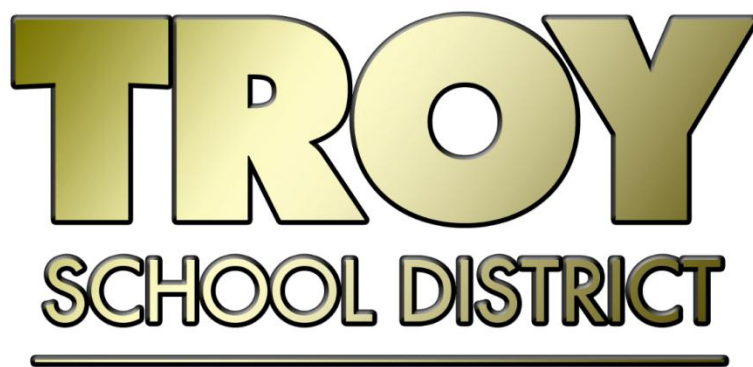


WAIVING A COURSE REQUIREMENT BY TESTING OUT



INCLUDED IN THIS PACKET:

- “Waiving a Course Through Testing Out Parent/Student Information Sheet”
- “Waiving a Course Through Testing Out Authorization and Notification Form”
This form must be completed and turned into the current building principal by March 31, 2016.

Math Test Date:
April 23, 2016 (Saturday)
8:00 AM – 12:00 PM
Troy High School
Auxiliary Gym

Test dates for other courses to be determined.

WAIVING A COURSE THROUGH TESTING OUT PARENT/STUDENT INFORMATION SHEET

1. Information will be available throughout the year. The information will consist of this Parent/Student Information Sheet and the information on specific tests.
2. Students will be tested on their knowledge of the course expectations specific to the Troy School District courses and expectations.
3. Successful performance on the exam (minimum of 77%) allows a student to be placed in the next level.
4. Successful performance on the assessment (at least a 77%) will be noted on the student's transcript. No record will be seen on the transcript if the student does not pass.
5. Courses tested out of will be accepted as fulfillment of a requirement in a course sequence.
6. Courses tested out of will not count in the computation of the student grade point average, but students will receive course credit. Students are still required to carry a full course/credit load.
7. Students wishing to waive a class must complete the "Waiving a Course Through Testing Out Authorization and Notification Form" and submit it to the principal by the deadline on the application.
8. Test sessions will be limited to four hours (there may be more than one testing session).
9. **Tests will be scheduled for April, May, and the first week of June.** The principals, in consultation with other administrators and teachers, will determine dates for the exams. The math testing date is set by the district. Students who cannot test on that date must notify their building principal in writing prior to the testing date and a make-up session will be scheduled.
10. Tests to opt out of a class will only be given in **April/May/June**. There will be no exceptions.
11. For middle school students taking a test for a class that is offered at the middle school, the test will be given at the middle school. All other tests will be given at the high school (or a specified location in the district).
12. Middle school principals will contact the high school principals to indicate the number of students and the courses for which they wish to be tested.
13. For tests that require their use, the department will designate the use and type of calculators. Memory will be cleared before and after the exam.
14. Per current state law, students can attempt to test out of any courses, even high school Government and Civics.
15. Students will be notified of their test results within a reasonable time. Results will be reported as pass/fail. Tests are secure and are not returned for review.

TROY SCHOOL DISTRICT
WAIVING A COURSE THROUGH TESTING OUT
AUTHORIZATION AND NOTIFICATION FORM
2015-2016

Please print

_____ Male/Female _____
Last Name First Name Nickname if applicable (Circle one) Graduation year Student ID Number

_____ City _____ Zip code _____ Telephone _____
Address

Home High School: (Circle one) Athens High Troy High

_____ Student Signature _____ Parent Signature _____

COURSE INFORMATION

Course Name (Test Requested): _____ Course Number: _____
(If testing out of a math course, complete math selection chart)

Reason for testing out:

Please check the following items to indicate that you are aware of these provisions.

- I am aware that I must earn a 77% to pass this test. Scores are reported as Pass/Fail.
- I am aware that there are no retakes.
- I am aware that I must bring my student ID card to the math testing site to be admitted to the test.
- I am aware that the test is secure and will not be returned.

Signatures

1. Counselor

Discussed request with student

Signature Date

2. Department Chair

Aware of request

Signature Date

Return to current building principal by
March 31, 2016

For office use only

Test score (in percent) _____

Math Course Information: Class of 2018 and beyond

Last Name

First Name

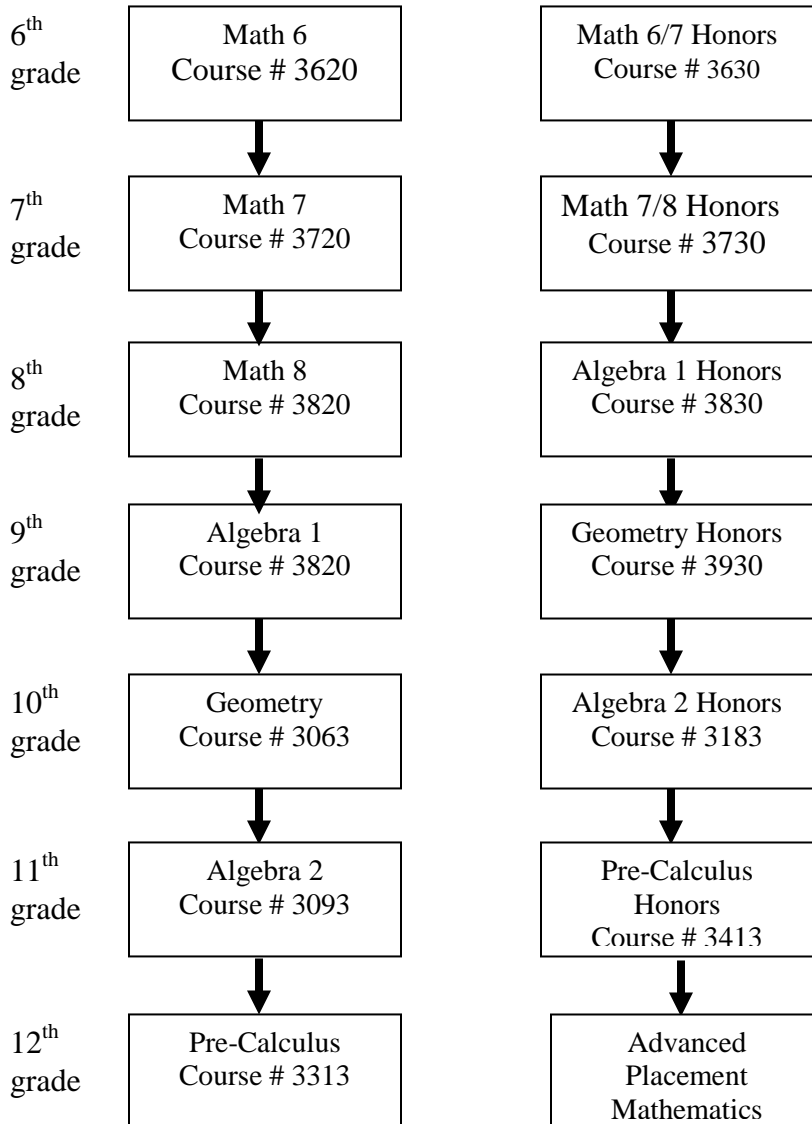
Nickname if applicable

Grad. Year

Student ID #

Complete the shaded areas of the chart at the bottom of the page.

Math Course Flow Chart:



Example: A student can only enroll in Algebra 1 Honors in 2016-2017 if he/she tests out of the course directly above it on the flow chart (Math 7/8 Honors).

School Year	Course Name	Explanation
2015-2016		This is the class you are taking now.
Test Requested		This is the class that you want to test out of.
2016-2017		This is the class that you hope to take in 2015-2016 if you test out successfully.

Math Course Information: Class of 2016 and 2017

Last Name

First Name

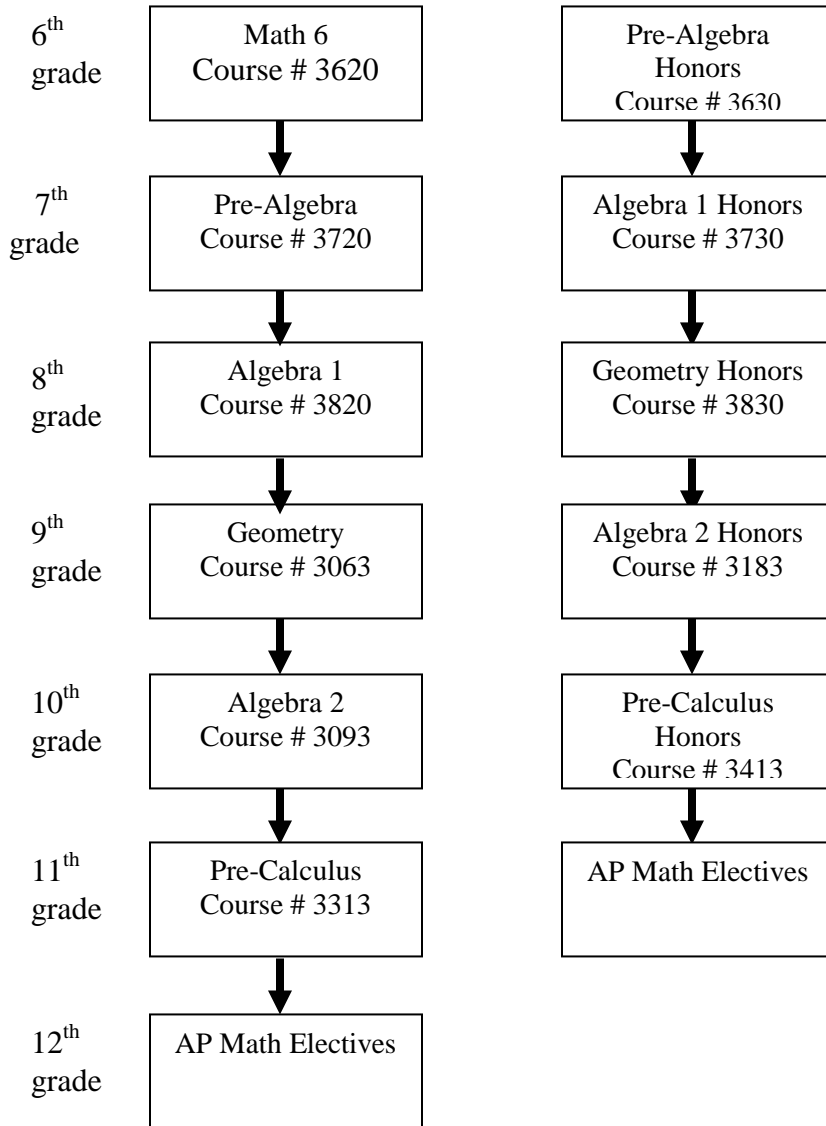
Nickname if applicable

Grad. Year

Student ID #

Complete the shaded areas of the chart at the bottom of the page.

Math Course Flow Chart:



Example: A student can only enroll in Geometry Honors in 2016-2017 if he/she tests out of the course directly above it on the flow chart (Algebra 1 Honors).

Note: The Michigan Merit Curriculum requires students to earn a math or math related credit during the final year of high school.

School Year	Course Name	Course #	Explanation
2015-2016			This is the class you are taking now.
Test Requested			This is the class that you want to test out of.
2016-2017			This is the class that you hope to take in 2015-2016 if you test out successfully.