***SENIORS: AFTER COMPLETING THE QUESTIONNAIRE, FORWARD A COPY TO EACH INDIVIDUAL from whom you are REQUESTING A LETTER OF RECOMMENDATION.***

**SENIOR QUESTIONNAIRE**

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To assist the teachers/counselors in representing you accurately in letters of recommendation, please respond to the statements and questions below. The care and thought you give in addressing these will reflect in your recommendation.

1. Explain the qualities that you feel you possess which might easily go unnoticed by others.
2. What are the first words that come to mind to describe yourself (at least three)? Explain and give example.
3. Complete the following statement as clearly and directly as you can: “I am especially proud of the following achievement….”
4. Mention any factors that have come up during your high school career which you feel may have put you at a disadvantage.
5. Do you feel your present grades are a fair representation of your academic ability? Explain.
6. In what school and/or community activities have you been involved? Describe what you learned/gained from these experiences. In what way(s) did others benefit from your involvement. Explain. Mention any offices you have held and awards won.
7. Explain your personal contribution to the high school community.
8. What do you enjoy doing in your free time (hobbies)?
9. Describe any work experience you have had - paid or unpaid. Describe your responsibilities, dates of employment, average hours per week, etc. In what you gained from the experience. In what ways did others benefit from your involvement.
10. Describe your summer experiences and what you gained from them:
* After freshman year:
* After sophomore year:
* After junior year:
1. List two Athens teachers to whom your counselor might go for further reference?
2. Where will you apply/have you applied to college?
3. What is your intended major?
4. How did you become interested in this major?
5. What are your intended career plans?
6. Is there anything else specific you would ABSOLUTLEY like incorporated in your letter?
7. Rate yourself on the following assessment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Superior | Good | Average | Poor | Unable to comment |
| Course Selection |  |  |  |  |  |
| Academic Preparation |  |  |  |  |  |
| Academic Motivation |  |  |  |  |  |
| Creativity |  |  |  |  |  |
| Reaction to Setbacks |  |  |  |  |  |
| Leadership |  |  |  |  |  |
| Sense of Humor |  |  |  |  |  |
| Emotional Maturity |  |  |  |  |  |
| Self-Discipline |  |  |  |  |  |
| Self-Confidence |  |  |  |  |  |
| Character |  |  |  |  |  |
| Extracurricular Involvement |  |  |  |  |  |
| Overall Assessment |  |  |  |  |  |

1. List activities (grades 9-12) from Athens and other organizations. Include part-time employment.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Activity | Grade 9 | Grade 10 | Grade 11 | Grade 12 |
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1. List awards (grades 9-12) from Athens and other organizations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Award | Grade 9 | Grade 10 | Grade 11 | Grade 12 |
|   |  |  |  |  |
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